

Agenda Item No.
Council Meeting

66
August 13, 2014

REQUEST FOR COUNCIL ACTION

Subject: Temporary Special Event Beer License

Discussion: Mr. Bo Atkins is applying for a Temporary Special Event Beer License in behalf of St. Joseph Catholic Church for their annual Folk Fest which will be held on September 5, 2014 to September 7, 2014. Event hours are 10:00 A.M. to 10:00 P.M. They have received a Temporary Beer License for the same event for 13 years. The money raised will be going towards the building fund. St. Joseph the Worker will be submitting application to The State of Utah Department of Alcohol Beverage Control for a Single Event Beer Permit once the City of West Jordan has granted local consent.

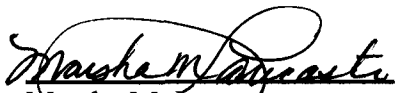
Fiscal Impact: The city will receive a beer license fee in the amount of \$300.00

Recommendation: Approve a Temporary Beer License to St. Joseph the Worker Catholic Church's Folk fest 2014 held September 5, 2014 to the September 7, 2014.

Motion Recommended: I move to approve a Temporary Beer License for St. Joseph the Worker Catholic Church's Folk fest on September 5, 2014 to September 7, 2014.

Roll Call Vote Required

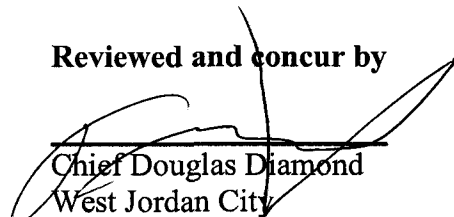
Prepared by:


Marsha M. Lancaster
Business License Coordinator


Reviewed and concur by:

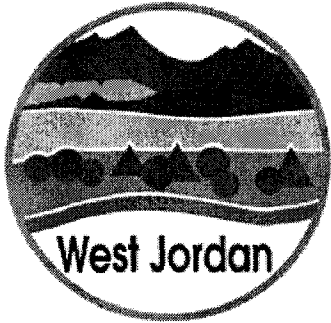

Ryan Bradshaw
Finance Manager

Reviewed and concur by


Chief Douglas Diamond
West Jordan City
Police Chief

Recommended by:


Richard L. Davis
City Manager



INTEROFFICE MEMORANDUM

TO: Chief Doug Diamond
CC: Larry Montgomery, Ryan Bradshaw
FROM: Marsha Lancaster
SUBJECT: Single Event Class A Beer Application
DATE: July 29, 2014

Attached is an application for the St. Joseph the Worker Catholic Church located at 7405 Redwood Rd, West Jordan, Utah 84084. Bo Atkins will be overseeing and managing this event. There will be a City Council Agenda Action that will be needed. I have the information included in this packet for our police department. Background checks need to be run.

Sincerely,

Marsha M. Lancaster
Business License Coordinator

CLASS A BEER AND SINGLE EVENT PERMIT LICENSE APPLICATION

NOTICE

ALCOHOLIC SALES LICENSING APPLICATIONS TO WEST JORDAN CITY REQUIRE APPROVAL BEFORE THE LICENSE CAN BE ISSUED. NO IMMEDIATE PRIVILEGE IS GRANTED WITH THE COMPLETION OF AN APPLICATION.

THIS APPLICATION DOES NOT AUTHORIZE THE SALE, OR DISPLAY FOR SALE, OF ALCOHOLIC BEVERAGES UNTIL THE LICENSE HAS BEEN ISSUED.

Registered Business Name (DBA): ST JOSEPH THE WORKER CATHOLIC PARISH

Corporation Name: _____

Business Address: 7404 SOUTH REDWOOD RD Phone: 801-255-8902

Mailing Address: SAME

Name of Owner: _____ CELL

Phone (Home): 801- (Work): _____

Owner Address: _____

Type of business or organization:

☐ Proprietorship

☐ Corporation

☐ Partnership

☒ Non-Profit Organization

☐ Limited Liability Company

A \$300.00 non-refundable application, investigation and processing fee is required at the time of application in addition to the annual licensing fee.

I/We hereby apply to the City of West Jordan for the following license:

☐ **Class A Retail Beer** – Original container sales for off-premises consumption.

\$310.00 – Annual License Fee

I/We hereby apply to the City of West Jordan City Council for:

☒ **Single Event Permit** – Original container or on draft sales for on or off premises consumption for a period of time not to exceed 30 days.

\$300.00 Permit Fee

Dates of event: From SEP 5, 2014, To SEP 7, 2014

Hours of event: 10:00 am to 10:00 pm

Has this event been licensed by the city previously? ☒ Yes ☐ No

City of West Jordan
8000 South Redwood Road
West Jordan, UT 84088
801-569-5010

Number of years this organization has been in business: In Utah 50 Elsewhere _____

Utah State Sales Tax Number: _____

Does this organization possess any other municipal, county, and/or state licenses or permits allowing the sale of alcohol? ☐ Yes ☒ No

If Yes, in which jurisdiction(s)? _____

Has this business organization or any of its principals (officers, partners or managers) ever been convicted of or plead no contest to:

- 1) A felony under any federal or state law? ☐ Yes ☒ No
- 2) Any violation of any federal or state law or local ordinance concerning the sale, manufacture, distribution, warehousing, adulteration, or transportation or alcoholic beverages? ☐ Yes ☒ No
- 3) Has had any type of license, agency, or permit to sell liquor or beer revoked by any state, city or other state or local authority within the last five years?
☐ Yes ☒ No
- 4) Any crime involving moral turpitude? ☐ Yes ☒ No
- 5) Any misdemeanor conviction for crimes occurring within 5 years prior to the date of application. "Misdemeanor" shall not include minor traffic offenses (any traffic offense designated as a class "B" misdemeanor shall not be construed as a minor traffic offense). ☐ Yes ☒ No

If yes to any of the above, fully explain on a separate attached sheet. State the date and the jurisdiction in which the incident took place.

Number of employees who will dispense or sell alcoholic beverages: 12

Manager at this location: BO ATKINS Phone: 801-

Assistant Manager at this location: RONALD WHITE 801-

(Personal information required on following pages.)

City of West Jordan
8000 South Redwood Road
West Jordan, UT 84088
801-569-5010

Is a copy of the \$2,000.00 bond required for the state license attached (Single Event ONLY)?

[] Yes [] No

NOTIFICATION

Provide the name and address of person to whom notification of violations and/or notification of official administrative action concerning the license should be sent. This person and address may NOT be the business address for which the license is issued. If the licensee is a national or regional business, the name and address must be the area, regional or national office headquarters.

Name: BO ATKINS

Address: _____

Telephone: _____

An **applicant** means any person or individual applying for a license. If the application is made by a corporation, partnership, individual or entity doing business under an assumed name, each partner, principal, officer, director and any shareholder (corporate or personal) of more than 20% of the stock of the business entity shall also be considered an applicant.

The following is taken from Alcohol Beverage Municipal Code Title 4-1B-5: Application and Disclosure:

A. Class A or Single Event: An applicant seeking a class A beer sales license or single event permit within the city shall provide a written application on forms provided by the city.

The application shall be accompanied by:

1. The correct legal name of each applicant, corporation, partnership, limited partnership or entity doing business under an assumed name.
2. If the applicant is a corporation, partnership, limited partnership, individual or entity doing business under an assumed name, submittal of the information required for individual applicants for each partner, principal, officer, director and any shareholder (corporate or personal) of more than 20% of the stock of any applicant. Any holding company or any entity holding more and 20% of an applicant shall be considered an applicant for purposes of disclosure under this article.

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3. Identification by all corporations, partnerships or noncorporate entities included on the application of each individual authorized by the corporation, partnership or noncorporate entity to sign the checks for such corporation, partnership or noncorporate entity.
4. For all applicants, a statement of:
 - a. Any other names or aliases used the individual;
 - b. The age, date and place of birth;
 - c. Present business address and telephone number (if applicable);
 - d. Present residence and telephone number; and
 - e. Utah driver's license, social security or identification number.
5. Acceptable written proof that an individual is at least 21 years of age and a U.S. citizen.
6. A statement of the business, occupation and employment history of the applicant for 3 years immediately preceding the date of the filing of the application.
7. Copies of the written policies, procedures, training materials and other methods which the applicant will use to ensure compliance with the laws relating to the marketing and sale of alcoholic beverages. The applicant must also sign a statement certifying that all employees have been trained in these policies, procedures and laws.
8. If the application is for a single event permit, a statement by the applicant of the dates of the event and whether this event has been licensed by the city previously.
9. Any other information which the city may require to accurately evaluate the merits of the application.
10. A nonrefundable application fee in an amount adopted by the City Council in its uniform fee schedule.

COMPANY POLICIES

A copy of written company policies and procedures concerning the marketing and sales of alcoholic beverages are attached. ☒ Yes [] No

If such written company policies and procedures are not attached, fully explain why.

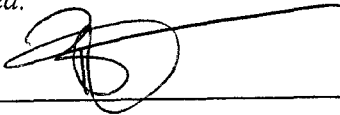
City of West Jordan
8000 South Redwood Road
West Jordan, UT 84088
801-569-5010

(If more space is needed, attach a separate page to the back of this application.)

I/We certify that we have read the foregoing application and that the statements made therein are true. I/We recognize that any license to be issued hereunder is a mere revocable privilege and shall not confer any vested rights of any kind or nature upon me/us or my/our successors. The license applied for, if granted, shall be deemed to be personal and NON-TRANSFERRABLE to any other person or organization, or to any other location.

I/We have read the West Jordan City ordinances pertaining to the sale and use of alcoholic beverages and agree to abide by their terms. I/We recognize that any violation of said ordinances may jeopardize the license issued and that said violation will justify the City Manager's/City Council's revocation or suspension of the license to be issued. The said violations may further subject the offender to criminal prosecution. Any knowing misstatement, omission or misrepresentation of a material fact in this application will result in the revocation of the license issued.

SIGNATURE _____



DATE 24 JUN 14

SIGNATURE _____

DATE _____

SIGNATURE _____

DATE _____

WITNESS _____

DATE _____

City of West Jordan
8000 South Redwood Road
West Jordan, UT 84088
801-569-5010

PARTNER, PRINCIPAL, OFFICER, AND DIRECTOR

The following personal information must be furnished for each partner, principal, officer and director who own more than 20% of the stock. Any holding company or any entity holding more than 20% should also give the same information. This will expedite the background check.

Name/Aliases: _____

Business Address: _____

Business Telephone: _____

Residence Address: _____

Residence Telephone: _____

Utah Driver's License #: _____

Social Security #: _____

Date of Birth: _____

Place of Birth: _____

Height: _____ Weight: _____

Hair Color: _____ Eye Color: _____

Name/Aliases: _____

Business Address: _____

Business Telephone: _____

Residence Address: _____

Residence Telephone: _____

Utah Driver's License #: _____

Social Security #: _____

Date of Birth: _____

Place of Birth: _____

Height: _____ Weight: _____

Hair Color: _____ Eye Color: _____

Name/Aliases: _____

Business Address: _____

Business Telephone: _____

Residence Address: _____

Residence Telephone: _____

Utah Driver's License #: _____

Social Security #: _____

Date of Birth: _____

Place of Birth: _____

Height: _____ Weight: _____

Hair Color: _____ Eye Color: _____

Name/Aliases: _____

Business Address: _____

Business Telephone: _____

Residence Address: _____

Residence Telephone: _____

Utah Driver's License #: _____

Social Security #: _____

Date of Birth: _____

Place of Birth: _____

Height: _____ Weight: _____

Hair Color: _____ Eye Color: _____

City of West Jordan
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West Jordan, UT 84088
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NOTICE: PAGES 7-10 WILL NEED TO BE FILLED OUT BY EACH PARTNER, PRINCIPAL, OFFICER, DIRECTOR WITH 20% STOCK OWNERSHIP AND MANAGERS AND ASSISTANT MANAGERS.

MANAGER/ASSISTANT MANAGER

PERSONAL INFORMATION

Name/Title: BO ATKINS
Business Name: ST. JOSEPH THE WORKER CATHOLIC PARISH
Business Address: 7404 S. REDWOOD RD
Business Phone: 801-255-8902 Home Phone: _____
Residence Address: _____
Age: _____ Date of Birth: _____ Place of Birth: _____
Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____
Utah Driver's License #: _____ Expiration Date: _____
SSN #: _____
Number of years employed by company: As Manager: 10 Total: 10

EMPLOYMENT HISTORY

Employment history for the last 3 years (Class A/Single Event):

City of West Jordan
8000 South Redwood Road
West Jordan, UT 84088
801-569-5010

CITY OF WEST JORDAN ORDINANCE
PERTAINING TO THE SALE OF ALCOHOLIC BEVERAGES

I have read the West Jordan City ordinances pertaining to the sale and use of alcoholic beverages and agree to abide by their terms. I recognize that any violation of said ordinances may jeopardize the license issued and that said violation will justify the City Manager's/City Council's revocation or suspension of the license to be issued. The said violation may further subject the offender to criminal prosecution. Any knowing misstatement, omission or misrepresentation of a material fact in this application will result in the revocation of the license issued.


PRINT NAME BO ATKINS
SIGNATURE [Signature] DATE 24 JUN 14
WITNESS _____ DATE _____

City of West Jordan
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801-569-5010

EMPLOYEE TRAINING

I hereby swear that all my current employees have received training on the written policies, procedures and laws relating to the marketing and sale of alcoholic beverages.

PRINT NAME BO ATKINS

SIGNATURE  DATE 24 Jun 14

WITNESS _____ DATE _____

City of West Jordan
8000 South Redwood Road
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801-569-5010

RIGHT TO ENTER PREMISES

CONSENT FORM

Having made application for an Alcohol Sales License with the City of West Jordan, I hereby authorize any representative of the City of West Jordan or any law enforcement officer unrestricted right to enter the licensed premises to verify compliance with the local ordinances and statutes regarding the marketing and sale of alcoholic beverages.

PRINT NAME BO ATKINS

SIGNATURE  DATE 24 Jun 14

WITNESS _____ DATE _____

*****W A I V E R*****

INSTRUCTIONS FOR WAIVER: The waiver is required when application is made and you wish to have this information sent/given to someone other than yourself. This waiver must be signed and dated.

I request that the criminal history information requested be released to:

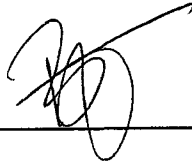
Attn: City Of West Jordan

Address: 8000 S. Redwood Rd

City/State/Zip: West Jordan, Utah 84088

I hereby release the City of West Jordan from any liability resulting from such request.

Signature of Applicant:



Date:

22 Jun 14



West Jordan Police

8040 South Redwood Road
West Jordan, Utah 84088
(801) 256-2000
Fax (801) 562-2105

Douglas L. Diamond
Chief of Police

August 7, 2014

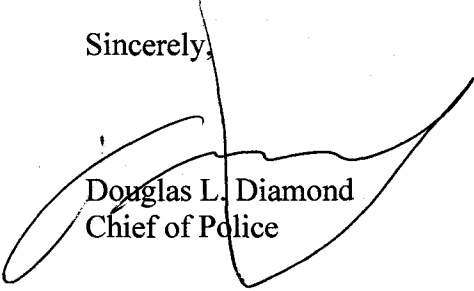
Attn: Marsha Lancaster
Finance Department

Dear Marsha,

I received the application for a Single Event Class A Beer License for St. Joseph the Worker Church, located at 7405 Redwood Road, for the dates of September 5-7, 2014. It has been reviewed and I can see no reason for one not to be issued to them for their annual Folk Fest function.

If you have any questions, please feel free to contact me at extension 2001.

Sincerely,



Douglas L. Diamond
Chief of Police

DLD/knj